

**KENNESAW STATE UNIVERSITY
APPLICATION FOR ACTIVE DUTY MILITARY WAIVER**

An Active Duty Military Out-of-State Tuition Waiver may be granted to a student who meets one of the following conditions: a)the military sponsor is currently stationed in or assigned to Georgia; or, b)the military sponsor previously stationed in or assigned to Georgia is reassigned outside of Georgia, and the student(s) remain(s) continuously enrolled in a Georgia high school, Technical College System of Georgia institution, and/or a University System of Georgia institution; or, c)the military sponsor is reassigned outside of Georgia and the spouse and/or dependent children remain in Georgia; or, d)the military sponsor is stationed in a state contiguous to the Georgia border and resides in Georgia; or, e)dependent children of a military sponsor, previously stationed in or assigned to Georgia within the previous five years, and/or the child completed at least one year of high school in Georgia; or, f)any student utilizing VA education benefits transferred from a currently serving member is also eligible. The student may retain the waiver every semester after the waiver is approved provided the student remains continuously enrolled. If a student does not register for a Fall or Spring semester following their last enrolled semester at KSU the waiver will be removed. If the student returns to KSU, the student can reapply for the petition if they are still eligible or petition to change their tuition classification if they are eligible. The Petition to Change Tuition Classification is available at the Registrar’s website or at www.kennesaw.edu/financialservices/forms/residencypetitionform.pdf.

Please complete the following section:

Student’s Name _____ KSU ID# _____

Address _____ KSU email _____
 Street City State Zip

Term Applying for: _____ 201__

I understand that any material false statement made knowingly and willingly by me on this application, or any documents attached hereto may, in accordance with O.C.G.A. 16-10-71, which provides that upon conviction, a person who knowingly commits the offense of false swearing shall be punished by a fine of not more than \$1,000 or by imprisonment for not less than one nor more than five years, or both, subject me to prosecution in a court of law. Additionally, I further understand that any such false statement may subject me to immediate dismissal from the institution.

I understand this waiver, if approved, will remain on my account every semester I enroll provided I stay continuously enrolled at KSU. If I do not enroll for a Fall or Spring semester immediately after my last enrolled semester, my waiver will be removed

Student’s Signature _____ Date _____

YOU MUST INCLUDE:

Military Personnel:

- Active Duty Military ID, if possible (review only)

If the student is the spouse and/or dependent children of the military member:

- Military ID (review only)
- Copy of pg 1-2 of Federal tax return of military member listing the spouse or child
- Copy of birth certificate, DD1172, or US Court documentation listing the service member as the guardian of the student– dependent child
- Copy of marriage certificate – spouse

See Page 2 for Additional Documents Required

Attach the additional documents required for the condition you are applying under:

- A. Service member is currently stationed in or assigned to Georgia.**
- Copy of order, Enlisted Record Brief (ERB) and/or letter from Commanding Officer verifying current, active military status and verifying that service member is currently stationed or assigned to Georgia.
- B. Service member was previously stationed in or assigned to Georgia and student remains continuously enrolled.**
- Copy of orders, Enlisted Record Brief (ERB) and/or letter from Commanding Officer verifying current, active military status and verifying previous assignment to a base in Georgia.
 - Copies of transcripts showing that the student has remained continuously enrolled since the service member's reassignment out-of-state.
- C. Service member was reassigned outside of Georgia. Child/student and spouse or spouse/student remains in Georgia.**
- Copy of orders, Enlisted Record Brief (ERB) and/or letter from Commanding Officer verifying current, active military status and verifying previous assignment to a base in Georgia.
 - Current housing documentation for the child/student and spouse OR spouse/student showing continued residence in Georgia.
- D. Service member is stationed in a state contiguous to Georgia and lives in Georgia.**
- Copy of orders, Enlisted Record Brief (ERB) and/or letter from Commanding Officer verifying current, active military status and verifying that the service member is currently stationed in or assigned to Alabama, Florida, North Carolina, South Carolina, or Tennessee.
 - Current housing documentation showing residence in Georgia.
- E. Service member was stationed in or assigned to Georgia in the last 5 years. Student completes at least 1 year of high school in Georgia.**
- Copy of orders, Enlisted Record Brief (ERB) and/or letter from Commanding Officer verifying current, active military status.
 - Documentation verifying previous assignment to a base in Georgia in the last 5 years
 - Copy of the student's high school transcript showing completion of at least one year of high school in Georgia (if applicable).
- F. Student is utilizing VA educational benefits transferred from a currently serving military member.**
- Copy of orders, Enlisted Record Brief (ERB) and/or letter from Commanding Officer verifying current, active military status.
 - Copy of VA Certificate of Eligibility indicating transfer of applicable educational benefits.

Submit completed form and required documentation by Mail, Hand Delivery, or Fax to
(Please do not email form and/or required documentation, as required information includes personal identification information):

Kennesaw State University
Attn: Tuition Classification Officer
3391 Town Point Drive Suite #3700, MD #9110
Kennesaw, GA 30144

For Questions, please contact the Tuition Classification Officer at:

Office: 470-578-3251

Fax: 470-578-9187

tuitionclassification@kennesaw.edu

Last Updated 11/21/2016